



Cost : ₹ 1/-

**FORM - I**  
**FORM OF APPLICATION FOR ISSUE OF COMMUNITY, NATIVITY AND DATE**  
**OF BIRTH CERTIFICATE RELATING TO SOCIALY AND EDUCATIONALLY**  
**BACKWARD CLASSES OF MUSLIMS**

(Information to be furnished by the applicant himself supported by documentary evidence)

**To**  
**The Tahsildar**

\_\_\_\_\_  
\_\_\_\_\_ District.

Sir

I am in need of Backward Class Community Certificate for my

Son/Daughter/ \_\_\_\_\_ For which the details are give below.

1. Name of the Applicant : \_\_\_\_\_  
(In Block Letters)
2. Sex of the Applicant : \_\_\_\_\_
3. a) Father's Name : \_\_\_\_\_ b) Mother's Name : \_\_\_\_\_
4. Present Postal Address : \_\_\_\_\_  
\_\_\_\_\_
5. Permanent Place of Residence : \_\_\_\_\_  
\_\_\_\_\_
6. Age, Date of Birth and Place of Birth : \_\_\_\_\_  
(if date isnot known approx, Year of Birth)
7. Place of ordinary Residence Documents related : \_\_\_\_\_  
to house/Land or other immovable property or  
Birth Registration Certificates or Ration Card or  
School records may be furnished
8. If the applicant has been issued a Community : \_\_\_\_\_  
Certificate in the past by any authority, a copy  
of such Certificate should be furnished.
9. Community for which certificate is claimed : \_\_\_\_\_  
(including Group, Sub-Group)
10. Religion professed by the father of the Applicant : \_\_\_\_\_

(PTO)

11. (a) Religion professed by the Father of the Applicant : \_\_\_\_\_

(b) Religion professed by the mother of the Applicant : \_\_\_\_\_

12. (a) Class/Community/ Group (including sub-group) of the father \_\_\_\_\_

(b) Class/ Community Group(including sub-group) of the father \_\_\_\_\_

13. if to be included under other Muslim groups under Item No.15 of G.O.Ms., No.23 Backward Classes Welfare (C2) Department, dated 7th July, 2007.

I hereby declare that I belongs to other Muslim groups excluding Syed, Saiyed, Sayyed, Mushaik, Mughal, Moghal; Pathans: Iranl; Arab; Bohare: Bohara: Shia Imami ismail, Khoja, Cutchi-Memon; Jamayat; Navayat, and all the synonyms and sub-groups of the excluded groups; and except those who have been already included in the State list of Backward Classes.

14. Whether the Applicant is

(a) A natural born Son/Daughter of his/her parents \_\_\_\_\_

OR

(b) Not

#### DECLARATION

I/We declare that the information furnished by me / us in the application is true and correct, and the documents appended thereto are genuine and the contents of the documents are true and correct and that if these are found to be untrue and incorrect, I/We will be liable for prosecution for furnishing false and incorrect information/ documents under section 10 of the Act No.16 of 1993.

Signature of the Applicant.

Station:

Signature of the Parent/Guardian

Date:

Enclosures:

1. Application Form\*
2. Caste Certificate issued to the family members<sup>#</sup>
3. SSC marks memo or DOB extract or Transfer certificate<sup>#</sup>
4. 1 TO 10th study certificate or DOB certificates issued by Municipality/Gram Panchayath<sup>#</sup>
5. Ration Card/EPIC Card /AADHAR CARD<sup>#</sup>
6. Schedule I to IV<sup>#</sup>

\* - mandatory <sup>#</sup>- any one of them

## SERVICES OFFERED

Sl. No.	Service	Service Level	Service Charges (₹)
1	Extract of Adangal / Pahani	15 Minutes *	25/-
2	Extract of ROR 1B	15 Minutes *	25/-
3	Copy of FMB	15 Minutes *	25/-
4	Copy of Village Map	5 Days	35/-
5	F-Line Petitions	30 Days	35/-
6	Sub-Division of Lands	30 Days	35/-
7	Mutation of Entries in Revenue Records	45 Days	35/-
8	Income Certificate	1st time - 7 days 2nd time & thereafter - 15 minutes	35/-
9	Residence Certificate	1st time - 7 days 2nd time & thereafter - 15 minutes	35/-
10	Integrated Certificate (Caste-Nativity-Date of Birth)	1st time - 30 days 2nd time & thereafter - 15 minutes	35/-
11	OBC Caste Certificate	1st time - 30 days 2nd time & thereafter - 15 minutes	35/-
12	EBC Certificate	1st time - 7 days 2nd time & thereafter - 15 minutes	35/-
13	Agricultural Income Certificate	1st time - 7 days 2nd time & thereafter - 15 minutes	35/-
14	No Earning Member Certificate	1st time - 7 days 2nd time & thereafter - 15 minutes	35/-
15	Family Member Certificate (Social Security Schemes & Govt. Employees / Pensioners)	1st time - 7 days 2nd time & thereafter - 15 minutes	35/-
16	Issue of Encumbrance Certificate	Same day, if submitted by 2 pm	25/-
17	Certified Copy of Registration Document	15 minutes	25/-
18	Money Lending License	Fresh - 45 days Renewal - 30 days	35/-
19	Allopathic Medical Care Registration	90 Days	35/-
20	Apathbandhu Scheme	10 Days	35/-
21	NFBS Application	1 Week	35/-
22	No Objection Certificate (Lands)	30 Days	35/-
23	Pawn Broker License	Fresh - 45 days Renewal - 30 days	35/-
24	School Registration	1 Week	35/-
25	Birth Certificate - GHMC	15 Mins. (Category-A)	25/- per transaction + statutory charges 5/- per additional copy
26	Death Certificate - GHMC	15 Mins. (Category-A)	25/- per transaction + statutory charges 5/- per additional copy
27	Birth Certificate Corrections - GHMC	6 Working Days	60/- + 25/- per copy of certificate
28	Death Certificate Corrections - GHMC	6 Working Days	60/- + 25/- per copy of certificate 10/- + 25/- per copy of certificate (after one year)
29	Child Name Inclusion - GHMC	6 Working Days (within one year)	25/- per copy of certificate
30	Non Availability Certificate Birth - GHMC	3 Working Days	25/- per copy of certificate

### NOTE :

1. Postal charges extra.
2. \*Subject to availability of online digital records, otherwise the request will be processed within 7 days.
3. Printing of additional pages at ₹ 2/- per page.