

MINUTES OF MEETING

A meeting was held in respect of **Pre Bid Conference of Expression of Interest (EOI) for empanelment of manufacturers/suppliers for Science & Mathematics Kits** on Tuesday, the 19th October, 2010 at 3.00 PM in Workshop Department, NCERT.

Following Committee Members were present in the Pre Bid Conference:

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|-----|--|---|-----------------|
| 1. | Dr H.O. Gupta, Prof & Head, NIE-Workshop | - | Chairman |
| 2. | Sh UK Pati, Rep. of Sh RK Sethi, DS, NCERT | - | Member |
| 3. | Shri B.K. Saha, Sr. Engineer, CIET | - | Member |
| 4. | Shri Prakash Chandra, Sr. TO, NIE-Workshop | - | Member |
| 5. | Shri Tikam Singh, Accounts Officer, NCERT | - | Member |
| 6. | Shri V.B. Patil, TO, NIE-Workshop | - | Member |
| 8. | Shri AK Jena, Store Officer, NIE-Workshop | - | Special Invitee |
| 9. | Shri Sher Mohammad, Sr Accountant, W/D | - | Special Invitee |
| 10. | Shri C.B. Jain, Section Officer, W/D | - | Convener |

Following representatives of various firms/bidders were present:

1. Shri B Ekaubram, GM, Global Learning Solutions, Hyderabad
2. Shri Vinay Joshi, Educomp Solutions Ltd
3. Shri Subhash Goniya, Apollo International, Indore
4. Shri BK Tibrewal, Rajasthan Metal Smelting Co., Jaipur
5. Rep. Of Rubber Linkers Faridabad
6. Sh Mukesh Bhatia, Chinara Scientific Industries Delhi
7. Rep. Of Bharat Magnetos, Delhi
8. Ms Nisha, New Horizons India Limited
9. Ms Monika Ohri, Vintage Learning Pvt Ltd

The Chairman welcomed all the Committee Members and representatives of the bidder firms and explained the purpose of meeting.

Following points emerged out during the meeting:

1. Shri Mukesh Bhatia from M/s Chinara Scientific Industries requested to extend the last date of submission of completed technical bids along with sample and price bid from 4th November 2010 to few more days due to Diwali.

The Committee replied that after Pre Bid Conference there is time span of more than 15 days to submit the technical bids along with samples and Price Bid which is sufficient time and there is no need to extend the date.

2. Shri Vinay Joshi from M/s Educomp Solutions Ltd sought clarification for Point No.2 (ii) of the EOI Document regarding ‘minimum 2 to 3 years experience’.

The Committee recommended to modify the point that *the applicant should have minimum 2 years experience in manufacturing/supplying scientific and mathematical kits/ items to Govt. of India/State Govt/PSU/Autonomous institutions/Educational Institutions or any other private/public limited organization.*

- 3 Ms Nisha from M/s New Horizons India Limited sought clarification regarding Point No.2 (iii) of EOI Document, if supplier having tie-up or consortium with a manufacturing company, who is having enough infrastructure like production shop equipped with plant and machinery’s, Mechanical and Electrical Tools, Equipments/Workstation with technically qualified manpower/staff, is eligible to apply.

The Committee Members recommended to modify point as *‘the applicant should be a manufacturer/ supplier or supplier having tie up or consortium with manufacturing company who is having enough infrastructure like production shop equipped with plant and machinery’s, Mechanical and Electrical Tools, Equipments / Workstation with technically qualified manpower/staff is eligible to apply.*

4. Shri B Ekaubram GM of M/s Global Learning Solutions, Hyderabad sought clarification regarding Quality Certification like ISO/QS/BIS.

The Committee informed that it is not mandatory to have relevant quality certificate and recommended to change the point *‘quality certification like ISO/QS/BIS as desirable’.*

5. Shri Vinay Joshi from M/s Educomp Solutions Ltd sought clarification for Point No.3(vii) and Proforma ‘B’ where the Bank Guarantee Validity period mentioned in Point No.7 is 6 months and in Proforma ‘B’ is 120 days.

The committee recommended to modify the Proforma ‘B’, *‘Bank Guarantee Period validity as 180 days’ in place of 120 days.*

6. Shri Subhash Goniya from M/s Apollo International, Indore, sought clarification on the point of minimum order quantity of kits.

The Committee Members clarified that the quantity may vary according to the requirement at the time of placing the purchase order.

7. Shri Subhash Goniya from M/s Apollo International, Indore further sought clarification on the point No.5.4 of EOI regarding ‘Parallel Rate Contract’.

The Committee Members clarified that NCERT reserves right to decide Parallel Rate Contract (PRC) for empanelment of manufacturers/ suppliers or suppliers having consortium with manufacturer companies for supply of Science and mathematics kits. The PRC will be based on the lowest approved bidder rates and next higher bidder will be given chance to enter into PRC in case the bidder accepts lowest approved rates.

8. All the representatives of Bidders sought clarification on Proforma 'A' of the Financial Bid and requested to exclude tax in the rate from the Financial Bid.

The Committee recommended to modify the Financial Bid Proforma as *'rates per kit excluding taxes on the basis that Sales Tax/VAT is charged at different rates by different state/UTs.*

9. All the representatives of Bidders sought clarification regarding supplying of kits directly to NCERT or directly to users and billing as well as transportation charges and other charges.

The Committee clarified that there are two types of buyers. (1) NCERT and (2) others which include states/other institutions and individuals etc. The bidders can give breakup in their rate, (i) Kit rate, (2) loading/unloading, transportation and other charges to NCERT which has to be borne by the bidder as per terms and conditions of point No.5.7

The Committee also clarified that in case of others which include states/UTs/other institutions/ individuals, since consignee addressee is not known, the bidders can quote their rate excluding

loading/unloading, transportation and other charges, they can separately quote for these items. It will left to the discretion of the consignee whether they want the services of loading/unloading, transportation etc or not as per agreed price.

Note: There is no room for state purchase from NCERT or through NCERT. They have to directly purchase from empanelled firm.

10. Shri Subhash Goniya from M/s Apollo International, Indore sought clarification regarding exemption of EMD in case the state has been given exemption for EMD to the bidder.

The Committee clarified that the bidder registered and entered into rate contract with DGS&D only for similar science and mathematics kits will be given exemption in accordance with the GFR provisions.

11. Due to oversight, some items were left out and some corrections/modifications required in the list of Science & Mathematics Kit which may be considered as per the List 'A' enclosed.

The meeting concluded with Vote of Thanks to the Chair.

LIST ‘A’

FOLLOWING AMENDMENTS ARE INCURRED IN THE LIST OF FOLLOWING KITS:

1 UPPER PRIMARY SCIENCE KIT (UPSK) ITEMS (IN ANNEXURE ‘1’)

- i) Page No.18 of EOI Document Annexure I (UPSK Items)

Item No.39 – Ray Streak Box

FOR :

U shape mild sheet of 24 SWG. Size of the front face: 100 mm x 70 mm with M shape window of size of 30 mm x 30 mm starting from centre bottom side of front face. Size of two side faces: 40 mm x 70 mm. butt welded to the front face. Size of the M shape window cover : 30 mm x 40 mm. Front face, projected to the height of 15 mm having 3 slits of 0.75 mm thickness starting from bottom. Height of slits 30 mm, second slits at the centre. Distance between the slits 5 mm. Screw type bulb holder with 3 V bulb is butt welded from inside of front face at the centre of the window. Having one bulb 3.2 V, bulb to be projected in the windows of front face. Complete apparatus painted black. As per sample

READ AS (AMENDMENT):

“U shape mild sheet of 24 SWG. Size of the front face: 100 mm x 70 mm with M shape window of size of 30 mm x 30 mm starting from centre bottom side of front face. Size of two side faces: 40 mm x 70 mm. butt welded to the front face. Size of the M shape window cover : 30 mm x 40 mm. Front face, projected to the height of 15 mm having 3 slits of 0.75 mm thickness starting from bottom. Height of slits 30 mm, second slits at the centre. Distance between the slits 5 mm. Screw type bulb holder with 3 V bulb is butt welded from inside of front face at the centre of the window. Having one bulb 3.2 V, bulb to be projected in the windows of front face. Complete apparatus painted black. **Supply along with plane mirror, convex and concave mirror of aluminium sheet.** As per sample”

- ii) Page No.19 of EOI Document Annexure I (UPSK Items)

Item No.56- Copper Strip

FOR:

60 mm X5 mm As per sample. 1 No.

READ AS:

80 mm X 5 mm As per sample. 1 No.

- iii) Page No.19 of EOI Document Annexure I (UPSK Items)

Item No.57- Zinc Strip

FOR :

60 mm X5 mm As per sample. 1 No.

READ AS :

80mm X 5 mm. As per sample. 1 No.

- iv) Page No.22 of EOI Document Annexure I (UPSK Items)

Item No.116

FOR:

Item Name: Mercury Thermometer

specification : glass, mercury field graduation 0-250⁰ C, sub-division 1⁰C

as per sample Qty per kit: 1 No.

READ AS:

Item Name: Cotton Thread

Specification Reel in white color . As per sample. Qty: 1 No.

- v) Following items to be added which were earlier left out from EOI Annexure 1 UPSK Items from Page No.22 (from SI No.122 onwards)

Sl. No.	Name of the Items	Specifications	Qty.
123	Pasteur Pippette	Low density poly ethylene (LDPE) capacity 15 ml with screw type and nozzle.	10 No.
124	Stainless steel electrode with cork	Dia 2mm. x 80mm stainless steel electrode fitted with cork to sapret. Cork size top dia 25mm. x dia15 taper x 25mm. length, As per sample	1 each
125	Dispensing Bottle	Low Density Poly Ethylene (LDPE) capacity 3 ml (in packs of	18 No.
126	Plastic Vials	High Density Poly Ethylene (HDPE), height 55 mm, diameter 15 mm. As per sample.	12 No.
127	Micro Test Tube Rack	Perspex sheet size 100 mm X 27 mm X 12 mm. 04 holes to hold Micro Test Tubes. As per sample.	2 No.
128	Rubber Balloons	5 small and 5 big (in a packs of 10) As per sample.	01 packet
129	Wash Bottle	LDPE, capacity 150 mL. As per sample.	01 No.
130	Petri dish	Soda glass outer dia. 90m X 15 depth As per sample.	01 No
131	Beaker (50mL)	Borosilicate glass, capacity 50 mL, height 56 mm, diameter 42 mm. with rim As per sample.	01 No.
132	Watch Glass	Soda glass, diameter 56 mm. As per sample	01 No.
133	Lens Stand Wooden	Wooden mirror stand 120mm X 30mm X 75 mm. Height with slot. As per sample.	01 No.

2. UPPER PRIMARY MATHEMATICS KIT (UPMK) ITEMS (IN ANNEXURE '7')

i) Page No.37 of EOI Document Annexure 7 (UPMK Items)

Item No.11 -

FOR:

Sl. No.	Name of the Items	Specifications	Qty.
11	Circle a) Four equal parts of a circle, 2 marked with A	Blue colour Plastic corrugated sheet 3 mm thickness dia 160 mm. As per sample	Qty : 01 No.
	c) Eight equal parts of a circle, 4 marked with C	As per sample	Qty : 01 No.
	d) 12 equal parts of a circle, 6 marked with D	As per sample	Qty : 01 No.
	e) 16 equal parts of a circle, 8 marked with E	As per sample	Qty : 01 No.
	f) 2 equal parts of a circle	As per sample	Qty : 01 No.
	g) 3 equal parts of a circle As per sample,	As per sample	Qty : 01 No.

READ AS:

Sl. No.	Name of the Items	Specifications	Qty.
11	Circle a) Four equal parts of a circle, 2 marked with A	Blue colour Plastic corrugated sheet 3 mm thickness dia 160 mm. As per sample	Qty : 01 No.
	b) Six equal parts of a circle, 3 marked with B	As per sample	Qty 1 No.
	c) Eight equal parts of a circle, 4 marked with C	As per sample	Qty : 01 No.
	d) 12 equal parts of a circle, 6 marked with D	As per sample	Qty : 01 No.
	e) 16 equal parts of a circle, 8 marked with E	As per sample	Qty : 01 No.
	f) 2 equal parts of a circle	As per sample	Qty : 01 No.
	g) 3 equal parts of a circle As per sample,	As per sample	Qty : 01 No.

- ii) Following items to be added which were earlier left out from EOI Annexure 7 UPMK Items from Page No.38 (from SI No.19 onwards)

Sl. No.	Name of the Items	Specifications	Qty.
20	Dice 1 to 6	Blue and Red Cube 20 mm side edges rounded as per sample	2 each

3. SR SECONDARY MICROSCALE CHEMISTRY LABORATORY KIT (SSMCLK) ITEMS (IN ANNEXURE '4')

- i) Following items to be added which were earlier left out from EOI Annexure 4 SSMCLK Items from Page No.33 (from SI No.42 onwards)

Sl. No.	Name of the Items	Specifications	Qty.
43	KEROSENE BURNER	0.4 mm thick plated tin sheet container dia 75 x 55 mm height fitted with container lid locked with four aluminium wick holder dia 6.3 x 42 mm height. Cover with ebonite insulator and aluminium spacer to lock the container lid and chimney holder inside dia 45 mm x 5 mm height. MS sheet plated with centre 20 mm dia seam hole attached with inner chimney dia 20 mm inside x 56 mm height. Fitted with 0.4 mm thick plated cap. Outer chimney dia 45 mm x 56 mm height MS sheet 0.63 mm thick plated fitted with chimney holder. Both chimney at crossing points holes dia 1.5 distance 6.5 x 5.6 mm. Overall Burner height 140 mm. As per sample.	1 No.